



Town of Newmarket
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Asset Management – Policy Update Information Report

Report Number: 2019-04

Department(s): Asset Management

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Date: April 23, 2019

In accordance with the Procedure By-law, any member of Council may make a request to the Town Clerk that this Report be placed on an upcoming Committee of the Whole agenda for discussion.

Purpose

As of January 1st, 2018, Ontario municipalities are subject to O. Reg. 588/17 Asset Management Planning for Municipal Infrastructure, under the Infrastructure for Jobs and Prosperity Act, 2015, S.O. 2015, c.15. Under the law, every municipality will be required to prepare a comprehensive strategic asset management policy, a plan to maintain core municipal infrastructure, a levels of service proposal, and a publicly accessible asset management plan. The Town approved its first Asset Management Policy in January 2016. This report provides information on the updates required to our existing policy to comply with the legislation.

Background

Information Report 2018-06 entitled [Asset Management Provincial Legislation Update Information Report](#) provided an update on the comments provided by staff on the legislation as well as the key dates related to implementing the policy as follows:

- **July 1, 2019:** Date for municipalities to have a finalized strategic asset management policy.
- **July 1, 2021:** Date for municipalities to have an approved asset management plan (AMP) for core assets (roads, bridges and culverts, water, wastewater and stormwater management) that identifies current levels of service and the cost of maintaining those services.
- **July 1, 2023:** Date for municipalities to have an approved asset management plan for all municipal infrastructure assets that identifies current levels of service and the cost of maintaining those services.

- **July 1, 2024:** Date for municipalities to have an approved asset management plan for all municipal infrastructure assets that builds upon the requirements set out in 2023. This includes proposed levels of service, what activities will be required to meet proposed levels of service, and a strategy to fund the activities.

Discussion

[O. Reg. 588/17 Asset Management Planning for Municipal Infrastructure, under the Infrastructure for Jobs and Prosperity Act, 2015, S.O. 2015, c.15](#) lays out the following requirements for inclusion in all Asset Management Policies:

- The municipality's commitment to consider, as part of its asset management planning:
 - i. the actions that may be required to address the vulnerabilities that may be caused by climate change to the municipality's infrastructure assets, in respect of such matters as,
 - a. operations, such as increased maintenance schedules,
 - b. levels of service, and
 - c. lifecycle management,
 - ii. the anticipated costs that could arise from the vulnerabilities described above,
 - iii. adaptation opportunities that may be undertaken to manage the vulnerabilities described above,
 - iv. mitigation approaches to climate change, such as greenhouse gas emission reduction goals and targets, and
 - v. disaster planning and contingency funding.
- A process to ensure that the municipality's asset management planning is aligned with any of the following financial plans:
 - Financial plans related to the municipality's water assets including any financial plans prepared under the Safe Drinking Water Act, 2002.
 - Financial plans related to the municipality's wastewater assets.
- A process to ensure that the municipality's asset management planning is aligned with Ontario's land-use planning framework, including any relevant policy statements issued under subsection 3 (1) of the Planning Act, any provincial plans as defined in the Planning Act and the municipality's official plan.
- An explanation of the capitalization thresholds used to determine which assets are to be included in the municipality's asset management plan and how the thresholds compare to those in the municipality's tangible capital asset policy, if it has one

- The persons responsible for the municipality's asset management planning, including the executive lead.
- An explanation of the municipal council's involvement in the municipality's asset management planning.
- The municipality's commitment to provide opportunities for municipal residents and other interested parties to provide input into the municipality's asset management planning.

Every municipality shall prepare its first strategic asset management policy by July 1, 2019 and shall review and, if necessary, update it at least every five years.

Conclusion

The Town is currently well positioned with our existing policy and minor changes are currently being incorporated to conform with the requirements identified above.

Staff will be providing an update on the policy revisions and the work plan for the Corporate Asset Management Office through a Council Workshop to be held on May 28, 2019.

Staff will be seeking Council approval of the revised policy in June 2019 to comply with the July 1, 2019 deadline.

Business Plan and Strategic Plan Linkages

Well-Equipped & Managed ... implementing policy and processes that reflect sound and accountable governance through: fiscal responsibility; efficient management of capital assets and municipal services to meet existing and future operational demands; and service excellence.

Consultation

No public consultation was undertaken as part of this project.

Human Resource Considerations

No impact to Human Resource.

Budget Impact

No impact on operating or capital budgets.

Attachments

None

Contact

For more information on this report, contact: Lisa Ellis, Manager, Corporate Asset Management at extension 2515.

Approval

A handwritten signature in cursive script that reads "Lisa A. Ellis".

Lisa Ellis, Manager,
Corporate Asset Management

A handwritten signature in cursive script that reads "Peter Noehammer".

Peter Noehammer, P.Eng
Commissioner, Public Works Services